

# STATE CONTRACTS INFORMATION

## DEPARTMENT OF GENERAL SERVICES

Act 266 of 1982 provides for the payment of interest penalties on certain invoices of "qualified small business concerns". The penalties apply to invoices for goods or services when payments are not made by the required payment date or within a 15 day grace period thereafter.

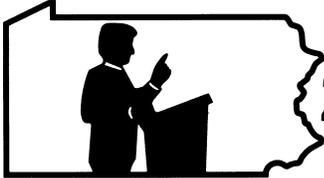
Act 1984-196 redefined a "qualified small business concern" as any independently owned and operated, for-profit business concern employing 100 or fewer employees. See 4 Pa. Code § 2.32. The business must include the following statement on every invoice submitted to the Commonwealth: "(name of business) is a qualified small business concern as defined in 4 Pa. Code 2.32."

A business is eligible for payments when the required payment is the latest of:  
 The payment date specified in the contract.  
 30 days after the later of the receipt of a proper invoice or receipt of goods or services.  
 The net payment date stated on the business' invoice.

A 15-day grace period after the required payment date is provided to the Commonwealth by the Act.

For more information: contact: Small Business Resource Center  
 PA Department of Community and Economic Development  
 374 Forum Building  
 Harrisburg, PA 17120  
 800-280-3801 or (717) 783-5700

### Reader's Guide



Legal Services & Consultation

① Service Code Identification Number

② Commodity/Supply or Contract Identification No.

**B-54137.** Consultant to provide three 2-day training sessions, covering the principles, concepts, and techniques of performance appraisal and standard setting with emphasis on performance and accountability, with a knowledge of State Government constraints.

Department:	General Services		③ Contract Information
Location:	Harrisburg, Pa.	④	Department
Duration:	12/1/93-12/30/93	⑤	Location
Contact:	Procurement Division 787-0000	⑥	Duration

⑦

(For Commodities: Contact:  
 Vendor Services Section  
 717-787-2199 or 717-787-4705

#### REQUIRED DATA DESCRIPTIONS

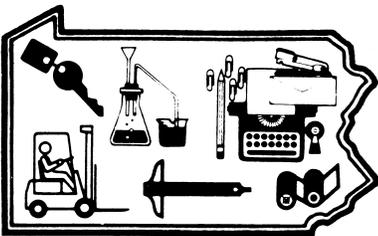
- ① Service Code Identification Number: There are currently 39 state service and contractual codes. See description of legend.
- ② Commodity/Supply or Contract Identification No.: When given, number should be referenced when inquiring of contract of Purchase Requisition. If more than one number is given, each number represents an additional contract.
- ③ Contract Information: Additional information for bid preparation may be obtained through the departmental contracting official.
- ④ Department: State Department or Agency initiating request for advertisement.
- ⑤ Location: Area where contract performance will be executed.
- ⑥ Duration: Time estimate for performance and/or execution of contract.
- ⑦ Contact: (For services) State Department or Agency where vendor inquiries are to be made.  
  
(For commodities) Vendor Services Section (717) 787-2199 or (717) 787-4705

## DO BUSINESS WITH STATE AGENCIES

The Treasury Department's Bureau of Contracts and Public Records can help you do business with state government agencies. The bureau is, by law, the central repository for all state contracts over \$5,000. Contract Specialists can supply you with descriptions of contracts, names of previous bidders, pricing breakdowns and other information. They can also direct you to the appropriate person and agency looking for your product or service. Copies of state contracts are also available. (Duplicating and mailing costs may apply). For more information, visit us online at [www.patreaury.org](http://www.patreaury.org).

Contact: **Bureau of Contracts and Public Records**  
 Pennsylvania Treasury Department  
 201 Finance Building  
 Harrisburg, PA 17120  
 Phone: (717) 787-2990 or 1-800-252-4700  
 Fax: (717) 772-0977

ROBERT P. CASEY, Jr.,  
*State Treasurer*



### Commodities

**SU-05-02** Shippensburg University is seeking vendors interested in providing six (6) rolls of Harlequin Cascade dance floor or equivalent. Thickness: 2mm, Roll length 20m, Roll width 2m, weight 2.6kg/sq.m. Floor consists of three layers: a homogeneous PVC with a special dance finish, a mineral fiber interplay, and a homogeneous PVC base. Color to be black CAS501F. One storage cart, 6 roll, 2 meter cart for dance floor storage, includes roll cores, and casters. 24 size "B" storage straps. Ten rolls of color matched tape. Vendors interested in receiving a bid package must fax a request to Gwyn McCleary, Shippensburg University, 1871 Old Main Drive, Shippensburg, PA 17257; Fax (717) 477-1350 or email a request to [jgmcc@ship.edu](mailto:jgmcc@ship.edu). Bids are due 4:00 PM on September 20, 2005. All responsible bidders are invited to participate including MBE/WBE firms.

**Department:** State System of Higher Education  
**Location:** Shippensburg University, 1871 Old Main Drive, Shippensburg, PA 17257  
**Duration:** Delivery date and time will be specified in the solicitation package.  
**Contact:** Gwyn McCleary, (717) 477-1386

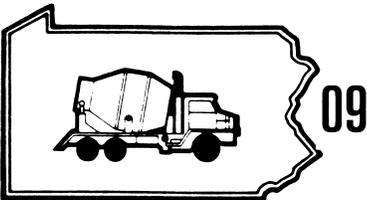
**CN00016163** Ergolift Mobile Electric Battery Operated Lifts Model #60004409. Complete with built in battery charger, safety features for emergency down, anti-sway, and back-up hand control. (Estimate Purchase 2 Each) Medium Six-Strap Slings #600024402 (THA-M) for Ergolifts. (Estimate Purchase 46 Each) for the Ebensburg Center, RT. 22 West, P. O. Box 600, 4501 Admiral Perry Highway, Ebensburg PA 15931. Award will be made in the best interest of the Commonwealth.

**Department:** Public Welfare  
**Location:** Ebensburg Center, Rt. 22 West, P. O. Box 600, 4501 Admiral Perry Highway, Ebensburg, PA 15931  
**Contact:** Nannette McCreary, (814) 472-0288

**CN00016183** Ergolift Mobile Electric Battery Operated Lifts Model #60004409. Complete with built in battery charger, safety features for emergency down, anti-sway, and back-up hand control. (Estimate Purchase 2 Each); Small Six-Strap Slings (THA-S) (Estimate Purchase 25 Each); Medium Six-Strap Slings (THA-M) for Ergolifts. (Estimate Purchase 41 Each) for the Altoona Center, 1515 Fourth Street, Altoona, PA 16601. Award will be made in the best interest of the Commonwealth.

**Department:** Public Welfare  
**Location:** Altoona Center, 1515 Fourth Street, Altoona, PA 16601  
**Contact:** Nannette McCreary, (814) 472-0288

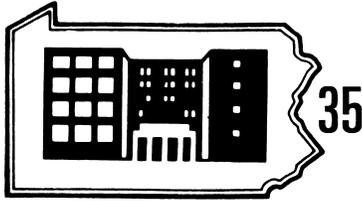
## SERVICES



### Construction & Construction Maintenance

**RFP PASSHE-QAR-2005-1** The Pennsylvania State System of Higher Education (System), through the Office of the Chancellor, expects to centrally contract with 2 or more firms to be available on an as-needed basis to perform Quality Assurance Reviews of Construction Plans and Specifications (QA Reviews and Related Services) for projects that will occur throughout the System. Proposers shall be current and experienced providers of the types of services desired and shall have proven and documented methodologies, procedures, and checklists for the performance of the types of services desired. The System includes the Commonwealth's 14 state-owned universities located throughout Pennsylvania, Dixon University Center in Harrisburg, and various branch campuses and other facilities operated by the Universities. Anticipated work includes reviews for various projects undertaken by the System and its Universities associated with the construction and renovation of higher education facilities. The Request for Proposal (RFP) is available at the following Web Address: <http://www.passhe.edu/content/?office/finance/facilities/procurement>. Interested and qualified firms can obtain an RFP preferably from the web site or from Dorethe Latin, Construction Support Secretary, Pennsylvania State System of Higher Education, Dixon University Center, Office of the Chancellor, Construction Support Office, 2986 North Second Street, Harrisburg, PA 17110. Requests for the RFP can be faxed to (717) 720-4111, or e-mailed to [dlatin@passhe.edu](mailto:dlatin@passhe.edu). A Pre-Proposal Conference will be held on September 14, 2005. Responses to the RFP are due on October 5, 2005, by 4 p.m. The System encourages responses from small firms, minority firms, women-owned firms, and firms that have not previously worked for the System, and will consider joint ventures that enable these firms to participate in System contracts. Non-discrimination and equal opportunity are the policies of the Commonwealth and the Pennsylvania State System of Higher Education.

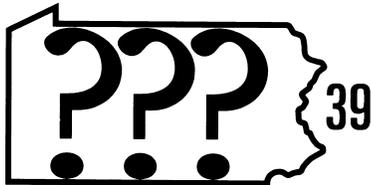
**Department:** State System of Higher Education  
**Location:** Harrisburg PA  
**Duration:** 2 Year Contract with renewal options, 6-year maximum term  
**Contact:** Jim Barbush, Facilities Contracts Manager, (717) 720-4113



### Real Estate Services

**93893** LEASE OFFICE/CLINIC SPACE TO THE COMMONWEALTH OF PA. Proposals are invited to provide the Department of Health with 2,959 useable square feet of office/clinic space in Crawford County, PA located within a two mile radius of the Meadville Downtown Mall. Downtown locations will be considered. For more information on SFP #93893 which is due on 10/17/05 visit [www.dgs.state.pa.us](http://www.dgs.state.pa.us) and click on Real Estate to download an SFP document or call (717) 787-4396.

**Department:** Health  
**Location:** 505 North Office Building, Harrisburg, PA 17125  
**Contact:** John Hocker, (717) 787-4396



### Miscellaneous

**WC 843** West Chester University of Pennsylvania of the State System of Higher Education is issuing Request for Proposal WC 843 - Custodial Management Services. The University is seeking technical expertise and management resources to improve custodial productivity, cost effectiveness and service level of its custodial department while accomplishing the above in the timeframe necessary to meet the management needs of West Chester University. The University wishes to retain the services of a management company immediately, under the overall direction and control of the Interim Executive Director of Facilities Management. The successful contractor will manage the day-to-day custodial operations; consult with West Chester University as to how to improve custodial operations and develop custodial policies; improve custodial service responsiveness and identify and provide programs to achieve quality service. A mandatory Pre-Proposal Conference will be held on August 31, 2005 at 3:00 p.m. in the Phillips Board Room at 700 South High Street, West Chester, PA. Parking is available at the Sharpless Street Parking Garage. The purpose of this Pre-Proposal Conference is to clarify any questions or issues concerning this Request for Proposal. A campus tour will follow immediately following the Pre-Proposal Conference. All questions should be directed, in writing, to Marianne Peffall no later than close of business September 2, 2005. It is acceptable to send questions via US Mail, fax number 610-436-2720 or e-mail to [bcooper2@wcupa.edu](mailto:bcooper2@wcupa.edu). Proposals are due by 3:00 p.m. on September 14, 2005. To request a copy of the RFP package, send your request via fax to 610-436-2720 or e-mail to [bcooper2@wcupa.edu](mailto:bcooper2@wcupa.edu). Your request shall include your full company name, address, phone, fax, contact person's name and e-mail. RFP packages can be picked up at 201 Carter Drive, Suite 200, Room 211, West Chester, PA 19383.

**Department:** State System of Higher Education  
**Location:** West Chester University, West Chester, PA 19383  
**Contact:** Barb Cooper, (610) 436-2706

**CN00016119** SCI-Muncy is requesting testing done on three (3) Coal fired boilers located at SCI-Muncy. This testing will consist of Particulate emission, Nox emission, Opacity and Particle sizing. Testing must be done according to EPA/DEP requirements. A mandatory site visit is required. The site visit will be done on September 15th at 10:30 A.M. Please contact Gerald Hering at 570-546-3171, ext 264, to set up site visit and gate clearance. No other day will be done for visit; in order to submit a bid, vendor must attend the site visit.

**Department:** Corrections  
**Duration:** Approx. Sept. to Dec. 2005  
**Contact:** Cindy Lyons, (570) 546-3171, ext 373

**RGA #2006-RSSE** Regional Summer Schools of Excellence (RSSE) programs must target gifted and/or talented youth in elementary, middle and/or secondary levels. They must be enrichment programs offering curriculum activities not ordinarily available in local schools during the school year. The programs may concentrate on a single discipline, an integration of discipline, or be multidisciplinary in scope. Eligible RSSE grant applications are: intermediate units; school districts (serving student in more than one district, except in large cities); colleges or universities; not for profit regional chapters or councils for the arts; culture and/or educational organizations; or consortia of two or more of the above. Applicants may apply for grants to launch new programs or expand or update existing programs. This grant is highly competitive.

**Department:** Education  
**Location:** Various locations throughout the Commonwealth  
**Duration:** July - August 2006  
**Contact:** Monica Washington, (717) 783-5670

[Pa.B. Doc. No. 05-1700. Filed for public inspection September 9, 2005, 9:00 a.m.]

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## DESCRIPTION OF LEGEND

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| <p><b>1</b> Advertising, Public Relations, Promotional Materials</p> <p><b>2</b> Agricultural Services, Livestock, Equipment, Supplies &amp; Repairs: Farming Equipment Rental &amp; Repair, Crop Harvesting &amp; Dusting, Animal Feed, etc.</p> <p><b>3</b> Auctioneer Services</p> <p><b>4</b> Audio/Video, Telecommunications Services, Equipment Rental &amp; Repair</p> <p><b>5</b> Barber/Cosmetology Services &amp; Equipment</p> <p><b>6</b> Cartography Services</p> <p><b>7</b> Child Care</p> <p><b>8</b> Computer Related Services &amp; Equipment Repair: Equipment Rental/Lease, Programming, Data Entry, Payroll Services, Consulting</p> <p><b>9</b> Construction &amp; Construction Maintenance: Buildings, Highways, Roads, Asphalt Paving, Bridges, Culverts, Welding, Resurfacing, etc.</p> <p><b>10</b> Court Reporting &amp; Stenography Services</p> <p><b>11</b> Demolition—Structural Only</p> <p><b>12</b> Drafting &amp; Design Services</p> <p><b>13</b> Elevator Maintenance</p> <p><b>14</b> Engineering Services &amp; Consultation: Geologic, Civil, Mechanical, Electrical, Solar &amp; Surveying</p> <p><b>15</b> Environmental Maintenance Services: Well Drilling, Mine Reclamation, Core &amp; Exploratory Drilling, Stream Rehabilitation Projects and Installation Services</p> <p><b>16</b> Extermination Services</p> <p><b>17</b> Financial &amp; Insurance Consulting &amp; Services</p> <p><b>18</b> Firefighting Services</p> <p><b>19</b> Food</p> <p><b>20</b> Fuel Related Services, Equipment &amp; Maintenance to Include Weighing Station Equipment, Underground &amp; Above Storage Tanks</p> <p><b>21</b> Hazardous Material Services: Abatement, Disposal, Removal, Transportation &amp; Consultation</p> | <p><b>22</b> Heating, Ventilation, Air Conditioning, Electrical, Plumbing, Refrigeration Services, Equipment Rental &amp; Repair</p> <p><b>23</b> Janitorial Services &amp; Supply Rental: Interior</p> <p><b>24</b> Laboratory Services, Maintenance &amp; Consulting</p> <p><b>25</b> Laundry/Dry Cleaning &amp; Linen/Uniform Rental</p> <p><b>26</b> Legal Services &amp; Consultation</p> <p><b>27</b> Lodging/Meeting Facilities</p> <p><b>28</b> Mailing Services</p> <p><b>29</b> Medical Services, Equipment Rental and Repairs &amp; Consultation</p> <p><b>30</b> Moving Services</p> <p><b>31</b> Personnel, Temporary</p> <p><b>32</b> Photography Services (includes aerial)</p> <p><b>33</b> Property Maintenance &amp; Renovation—Interior &amp; Exterior: Painting, Restoration, Carpentry Services, Snow Removal, General Landscaping (Mowing, Tree Pruning &amp; Planting, etc.)</p> <p><b>34</b> Railroad/Airline Related Services, Equipment &amp; Repair</p> <p><b>35</b> Real Estate Services—Appraisals &amp; Rentals</p> <p><b>36</b> Sanitation—Non-Hazardous Removal, Disposal &amp; Transportation (Includes Chemical Toilets)</p> <p><b>37</b> Security Services &amp; Equipment—Armed Guards, Investigative Services &amp; Security Systems</p> <p><b>38</b> Vehicle, Heavy Equipment &amp; Powered Machinery Services, Maintenance, Rental, Repair &amp; Renovation (Includes ADA Improvements)</p> <p><b>39</b> Miscellaneous: This category is intended for listing all bids, announcements not applicable to the above categories</p> |
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JAMES P. CREEDON,  
*Secretary*

